



OVERVIEW AND SCRUTINY COMMITTEE

Wednesday, 21st November, 2012

7.00 pm

Town Hall, Watford

Publication date: 13 November 2012

CONTACT

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Sandra Hancock in Legal and Property Services on 01923 278377 or by email to legalanddemocratic@watford.gov.uk .

Welcome to this meeting. We hope you find these notes useful.

ACCESS

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Visitors may park in the staff car park after 4.00 p.m. and before 7.00 a.m. This is a Pay and Display car park; the current charge is £1.50 per visit.

The Committee Rooms are on the first floor of the Town Hall and a lift is available. Induction loops are available in the Committee Rooms and the Council Chamber.

FIRE/EMERGENCY INSTRUCTIONS

In the event of a fire alarm sounding, vacate the building immediately following the instructions given by the Democratic Services Officer.

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- Do not stop to collect personal belongings
- Go to the assembly point at the Pond and wait for further instructions
- Do not re-enter the building until authorised to do so.

MOBILE PHONES

Please ensure that mobile phones are switched off before the start of the meeting.

COMMITTEE MEMBERSHIP

Councillor K Collett (Chair)

Councillor A Khan (Vice-Chair)

Councillors J Aron, N Bell, S Greenslade, K Hastrick, M Hofman, R Martins and S Rackett

AGENDA

PART A - OPEN TO THE PUBLIC

1. APOLOGIES FOR ABSENCE/COMMITTEE MEMBERSHIP

2. DISCLOSURE OF INTERESTS (IF ANY)

3. MINUTES

The minutes of the meeting held on 19 September 2012 to be submitted and signed.

All minutes are available on the Council's website –

<http://watford.moderngov.co.uk/mgListCommittees.aspx?bcr=1>

4. SCRUTINY PANELS/TASK GROUPS

To note the minutes of the following Scrutiny Panels and Task Groups have been published since the last meeting of Overview and Scrutiny Committee –

- Budget Panel – 11 September and 23 October 2012
- Outsourced Services Scrutiny Panel – 18 September 2012
- Community Safety Partnership Task Group – 10 October 2012

All minutes are available on the Council's website –

<http://watford.moderngov.co.uk/mgListCommittees.aspx?bcr=1>

5. PREVIOUS REVIEW UPDATE: HOSPITAL PARKING CHARGES TASK GROUP
(Pages 1 - 4)

A representative from the West Herts Hospital NHS Trust will be attending the meeting to provide an update on the Task Group's recommendations.

6. CALL-IN

To consider any Executive decisions which have been called in by the requisite number of Members.

7. OUTSTANDING ACTIONS AND QUESTIONS (Pages 5 - 10)

The Scrutiny Committee is asked to review the outstanding actions and questions from previous meetings.

8. QUARTER 2 2012/13 PERFORMANCE REPORT (Pages 11 - 30)

This report sets out the performance data for the second quarter of 2012/13.

9. BENEFITS DEPARTMENT UPDATE (Pages 31 - 34)

This report explains the improvement in Performance Indicators for the Benefits Service and explains the background to the statistics.

10. SCRUTINY REVIEW (Pages 35 - 74)

This report sets out details of the review carried out on the scrutiny structures introduced in May 2011.

11. PREVIOUS REVIEW UPDATE: AFFORDABLE HOUSING (Pages 75 - 78)

The Scrutiny Committee is asked to review the latest update on recommendation 2 from the Affordable Housing Review.

12. PREVIOUS REVIEW UPDATE: CHOICE BASED LETTINGS (Pages 79 - 90)

The Scrutiny Committee is asked to review Cabinet's comments and consider whether it wishes to review the recommendations at a later date.

Task Groups

13. VOLUNTARY AND COMMUNITY SECTOR COMMISSIONING FRAMEWORK TASK GROUP (Pages 91 - 98)

The Scrutiny Committee is asked to review Cabinet's comments and consider whether it wishes to review the Task Group's recommendations at a later date.

14. TASK GROUP SUGGESTIONS (Pages 99 - 106)

A scrutiny suggestion has been put forward by Councillor Martins. The suggestion is attached and the Committee and Scrutiny Officer is waiting for a response from the Head of Planning. All non-executive Councillors have been emailed to ask them if they would be interested in taking part in this review should it be agreed by Overview and Scrutiny Committee. The Committee and Scrutiny Officer will provide details of interested Councillors at the meeting.

The Scrutiny Committee to discuss if they have any other suggestions for scrutiny topics.

15. DATES OF NEXT MEETINGS

- Thursday 20 December 2012 (For call-in only)
- Tuesday 15 January 2013 (For call-in only)
- Wednesday 23 January 2013